

Memorandum

TO: Chief Executive Officers, Chief Medical Officers, Chief Nursing Officers, & Quality Leadership

FROM: Eliot J. Lazar, MD
Brian K. Regan, PhD

RE: Call for Abstracts

Date: August 20, 2009

We are pleased to announce that our annual Quality Symposium this year will focus on “Synchronicity: Key Improvement Strategies in the Changing Reimbursement Environment.” As in the past, our partners—HANYS, GNYHA, NORMET, and Methodist Hospital System in Houston—have agreed to join us in sponsoring this important event. This year, we are pleased to be joined by NYACP—the New York chapter of the American College of Physicians—as a co-sponsor.

While the agenda will include national leaders in quality and patient safety, we will also feature the work of member facilities and invite your participation. We are asking our members to submit one or more abstracts for possible presentation at a poster session, which highlight projects at your own institution. We are particularly interested in projects that can be replicated at other hospital sites. We welcome multiple submissions from each site.

As in past years, we intend to publish all acceptable submissions in our System journal, the New York-Presbyterian Healthcare System Quality Review (SQR), which is widely distributed within the System and to the leading healthcare organizations in the United States. In addition to the poster presentation, your submission(s) will be considered for the 2009 NewYork-Presbyterian Healthcare System Quality Award to be given at the System Annual Meeting later in December.

We believe this is an important opportunity for you and your colleagues to share the excellent work which is being done to improve patient safety and quality care. We look forward to your participation.

The date for the Quality Symposium will be Friday, October 30 from 8am to 4pm..

Please note that the deadline for submission will be October 2, 2009. The second page of this memo contains the guidelines, criteria, and instructions for submitting an abstract.

cc: System PI Committee

CALL FOR POSTERS

During our 2009 Quality Symposium, a Poster Session will highlight representative projects in quality and patient safety. *Applicants are invited to submit an abstract* which will be peer-reviewed and considered for poster presentation. We will also publish acceptable abstracts in a Symposium Journal, and by submitting you will also agree to permit publication of same.

GENERAL GUIDELINES

Topics for consideration include:

- Applied research or best practices in quality and safety of patient care
- Impact of quality/safety issues on public perception or patient satisfaction
- Use of quality/safety data for institutional planning
- Effect of quality/safety issues on finances, reimbursement, pay-for-performance
- Methodological issues, e.g., data acquisition, data quality, documentation, and analytics
- Management/organizational issues related to quality, culture of safety, environment

Organizational relevance, including potential generalizability and sustainability will be considered. The project may be unit-based, institution-wide, or regional in scope.

SUBMISSION PROCESS

This year, our NYACP partners are hosting an online, web-based submission process. To submit an abstract for consideration, please go to: <http://www.nyacp.org/QualitySymposium>

On the NYACP site, you'll find space to list your contact information, along with the title of your poster, author(s), and the person who will be presenting the day of the Symposium. Below that you'll find separate text boxes to complete the following elements:

- Brief introduction or background
- Statement of the issue or problem
- Project goal(s)
- Methods
- Results
- Conclusions, Recommendations, Discussion

Please note that each text box has a limit of 900 characters. The text boxes are limited to basic text including bulleted or numbered lists. You may find it easier to draft each section in a word processing program (e.g., Word) and then copy and paste sections into the appropriate box on the web site.

You'll note that the last 3 boxes on the web form right above the "Submit Form" button allows you to supporting material with your abstract. Please note that the file types you may upload are limited to Excel or Word documents or pictures in either JPEG or GIF format. Any graphs, tables, or figures submitted must be clearly labeled (e.g., Figure 1, Table 2) and must have corresponding references in the text of abstract you are submitting.

If you have any questions about your abstract or the submission process, please contact Brian Taylor @ 212.746.1711 or brt9012@nyp.org

Please note that the deadline for submission will be October 2, 2009.